AKARANA EVENT GUIDE 2026

A GUIDE TO EVENTS AT AKARANA

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Planning a successful event requires the right venue, experienced support, and seamless delivery. This guide outlines the spaces, services, and capabilities available at Akarana Event Centre to help you create a professional and impactful event. If you're looking for something beyond what's included here, our team will work with you to design a tailored solution that aligns with your objectives and delivers exceptional results.

OUR VENUE

ABOUT OUR VENUE

Welcome to Akarana Event Centre, a vibrant and welcoming community hub located at beautiful Okahu Bay, Ōrākei.

Owned and operated by the Akarana Marine Sports Charitable Trust, Akarana has been purpose-designed as a true multi-user facility. We are home to several respected sporting and community organisations, including the Royal Akarana Yacht Club, Waka Ama NZ, Sailability Auckland, and the University of Auckland Water Sports programme.

As a charitable trust, all revenue generated at Akarana is reinvested back into the community, supporting local initiatives such as our New Navigators programme.

Our modern, flexible event spaces can accommodate everything from intimate meetings and workshops through to single and multi-day conferences, presentations, and large-scale events for up to 350 guests. In addition, the Centre offers over 800m² of training and education spaces, making it ideal for conferences, seminars, and professional development programmes.

Conveniently located just 10 minutes from Auckland's CBD, Akarana offers ample free parking, dedicated event spaces, and stunning waterfront views. While Akarana is an active community venue, our experienced team works closely with you to deliver a seamless, professional event that balances privacy, comfort, and the unique energy of our surroundings.

Our team looks forward to supporting you in delivering a successful and memorable event at Akarana Event Centre.

TE KAWAU ROOM

Our premier event space, the Te Kawau Room, offers panoramic harbour views, Rangitoto Island, and the Auckland city skyline, with floor-to-ceiling sliding doors opening onto a balcony that fills the room with natural light and fresh sea breezes.

This versatile 'blank canvas' can host conferences for up to 200 guests cabaret-style or 400+ for cocktail events. Equipped with in-house AV, large projectors, and two built-in bars, it's perfect for gala dinners, product launches, or large-scale celebrations. With every detail expertly handled by our team, Te Kawau ensures your event is as spectacular as its surroundings.

CAPACITY

Banquet	220
Cabaret	200
Cocktail	400
Theatre	350

INCLUSIONS

Chairs	350
Bar Leaners & Stools	10
Round Tables	12
Projector & Screen	1
Handheld Microphone	2

LINKS

ROOM CONFIGURATIONS

VIEW GALLERY

VIEW VENUE MAP

HOUSEKEEPING

COMBINED ROOMS

RAYC & RANGITOTO ROOMS COMBINED

The light-filled RAYC–Rangitoto Combined Rooms offer a flexible, professional space with sea views, created by opening the trans-space wall to connect the two rooms.

Perfect for meetings, conferences, workshops, dinners, and cocktail-style events, the space can also support larger conference programmes. With an in-room bar and adaptable layout, it accommodates up to 60 guests cabaret style or 180 cocktail style, and works seamlessly as a catering breakout space for multi-room events.

CAPACITY

Banquet	90
Cabaret Round	48
Cocktail	180
Theatre	150
U-Shape	26

INCLUSIONS

Chairs	150
Bar Leaners & Stools	6
Lounge Suites	3
75" LED Screens	2
Handheld Microphone	2

LINKS

ROOM CONFIGURATIONS

VIEW GALLERY

VIEW VENUE MAP

HOUSEKEEPING

RAYC LOUNGE

Perched above the serene waters of Ōrākei Marina, the Royal Akarana Yacht Club Members Lounge offers a stylish and intimate setting for your next event.

With sweeping views of the Auckland city skyline and port, this elegant space features an in-room bar and is perfect for small meetings, cocktail gatherings, or intimate dinners.

Enjoy a spectacular evening backdrop that will make every occasion unforgettable, while the warm, welcoming atmosphere ensures your guests feel both relaxed and inspired throughout the experience

CAPACITY

Banquet	30
Boardroom	26
Cabaret (Rectangle)	25
Cocktail	80
Theatre	80

INCLUSIONS

Chairs	180
Bar Leaners & Stools	6
Lounge Suites	3
75" LED Screens	1
Handheld Microphone	1

LINKS

ROOM CONFIGURATIONS

VIEW GALLERY

VIEW VENUE MAP

HOUSEKEEPING

RANGITOTO ROOM

Named for its breathtaking views of Rangitoto Island, the Rangitoto Room is a versatile and light-filled space, ideal for medium-sized meetings, workshops, and collaborative sessions. Floor-to-ceiling windows invite in natural light while showcasing the iconic volcanic landscape, creating an inspiring backdrop that enhances focus and creativity.

A true blank canvas, the room can be easily configured to suit a range of event styles—from boardroom discussions and training sessions to presentations and interactive group work—allowing you to tailor the space to your specific needs, and comes equipped with built-in AV and high-speed Wi-Fi to ensure seamless delivery for any type of event.

CAPACITY

Banquet	40
Cabaret Rectangle	30
Cabaret Round	24
Theatre	80
U-Shape	28

INCLUSIONS

Chairs	80
Bar Leaners & Stools	2
Flip Tables	8
75" LED Screens	1
Handheld Microphone	1

LINKS

ROOM CONFIGURATIONS

VIEW GALLERY

VIEW VENUE MAP

HOUSEKEEPING

BOARDROOMS

ŌRĀKEI BOARDROOM

Located on the first floor, the Ōrākei Boardroom is an intimate and professional space accommodating up to 10 guests. Overlooking the Ōrākei Marina and Auckland CBD, it offers a private setting ideal for meetings, executive sessions, or strategy discussions.

Equipped with a 65" LED TV with video conferencing capability and available for hourly hire (3-hour minimum), the Boardroom is also included with Te Kawau Room bookings and works well as a breakout space, organiser office, or secure storage room for larger events.

OKAHU BOARDROOM

Located on the first floor, the Okahu Boardroom offers a spacious and professional setting for up to 14 guests. With elevated views overlooking beautiful Okahu Bay, it provides a light-filled environment well suited for board meetings, strategy sessions, and executive discussions.

Equipped with a 65" LED TV with video conferencing capability and available for hourly hire (3-hour minimum), the room can also be utilised as a breakout space or organiser office during larger events.

LINKS HOUSEKEEPING VIEW GALLERY

HUI ROOMS

HUI ROOMS

Located on the first floor, our two private Hui Rooms provide quiet, professional spaces ideal for small meetings, breakout sessions or private office space.

Each room seats between 2–8 guests and is equipped with a 65" TV with video conferencing capability.

Available for hourly hire, the Hui Rooms are also well suited as organiser offices, speaker preparation rooms, or secure storage spaces during larger events.

LINKS

HOUSEKEEPING

ATRIUM

Located on the first floor, our Atrium is a versatile open space well suited for event registration, sponsor displays, networking, or catering breakouts.

The light-filled area provides a welcoming transition space for guests and works well as a central hub between sessions or event spaces. The Atrium can be utilised as part of your event flow or activated with displays and catering stations to enhance the guest experience. Additional hire costs may apply depending on the event requirements.

LINKS

IMAGES

CATERING

CHOOSING YOUR MENU

At Akarana, every event is supported by our in-house catering, led by Executive Chef Zhuo and his culinary team.

Our menus are prepared fresh daily using seasonal ingredients, offering a versatile range of options including canapés, buffets, plated meals, breakfast service, and dedicated delegate menus designed to keep conference and meeting guests refreshed and energised.

We cater for all dietary requirements, ensuring every guest is well accommodated. Bespoke menu options are available by request and may incur additional fees.

Our event kitchen is separate from our on-site eatery, ensuring dedicated focus for all functions. BYO food and beverage is not permitted, allowing us to maintain consistent quality and service standards.

From conferences to gala dinners, our team delivers a seamless and professional catering experience from start to finish.

LINKS

DAILY DELEGATES MENU

CANAPES, WALK N FORK MENU

PLATED MENU

BUFFET MENU

BEVERAGES

WATER & NON-ALCOHOLIC BEVERAGES

Fresh chilled water is provided on tables for all events. Beverage upgrades are available, including lunchtime juices and sparkling water, to enhance and personalise your catering experience. Our team will tailor service options to suit your event style and schedule

TEA AND COFFEE

We can provide freshly brewed filtered Havana coffee and a selection of teas. Refreshed throughout the day.

ESPRESSO

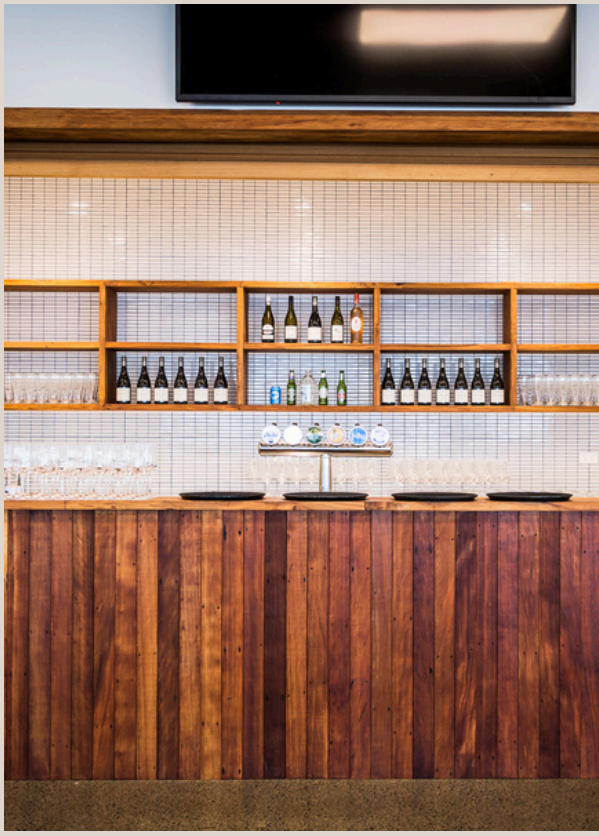
Espresso coffee service is available as an upgrade, with a barista fee applying. All espresso coffees are charged at $6 incl. GST.

BEVERAGE SERVICE

Our rooms feature in-built bars, which can be opened as part of your event. Bar service can be arranged on a tab, as a cash bar, or a combination of both. A minimum spend applies to cover staffing costs.

We offer a selection of wines, bottle and tap beers, spirits, and cocktails. Cocktail and spirits can be included or excluded, depending on your preference.

Please note that security is required whenever beverage service is provided and is charged as an additional fee. Our team will guide you through the options and help tailor the bar service to suit your gathering.



BEVERAGE MENU

AV & SUPPORT

IN-HOUSE & OUTSOURCED

All rooms include built-in audio-visual equipment and an in-room sound system to support services, speeches, and music. Our rooms feature TVs, projectors, and, in the boardrooms, video conferencing equipment.

We work with AV Events, a highly professional team, to ensure everything runs smoothly. Our staff can manage standard plug-and-play setups, while more complex requirements—such as livestreaming, multi-screen presentations, or curated slideshows—can be arranged with a dedicated AV technician.

For background music, you can connect via Bluetooth, or we can provide a pre-selected playlist. Our team will coordinate all technical details so everything runs seamlessly on the day.

EXPERIENCES

ON-WATER & VENUE EXPERIENCES

Our Experiences & Enhancements are designed to make the most of our unique waterfront location, offering guests memorable ways to connect, collaborate, and unwind.

On-water activities include sailing, waka ama, paddle boarding, kayaking, and SUP, providing fun, inclusive options for all skill levels and ideal for team building or group engagement. For a more relaxed experience, guests can enjoy al fresco dining in our outdoor spaces, perfect for casual lunches or social events by the water.

We also offer boat charters with on-board dining and service for a truly elevated experience on the harbour, along with tailored team-up style events designed to encourage connection, participation, and a shared sense of achievement.

AKARANA EXPERIENCES

PRICING

ESTIMATED COSTS

Pricing at Akarana is determined by your room selection, catering requirements, and any additional services you choose.

Our linked menus include indicative pricing unless a customised quote has already been provided. Room hire rates are outlined for your reference.

Following your initial enquiry, we will prepare a tailored proposal based on your chosen room, catering options, and any additional services required. Our team works closely with you to ensure the proposal aligns with your corporate objectives, budget, and event requirements, providing clear guidance and recommendations throughout the planning process.

ENQUIRE NOW

Whether you are planning a conference, celebration, gala, Christmas party, wedding, or social gathering, Akarana offers a unique waterfront setting supported by exceptional service, versatile spaces, and curated catering packages designed to suit a wide range of events.

Our team is dedicated to delivering seamless, well-executed events that are memorable from start to finish.

We would love to help bring your event to life. To start planning, get in touch with our events team to check availability, explore our packages, or arrange a site visit.

CONTACT DETAILS

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